

Transfer to Secondary School 2024 – timeline of events & key dates

| DATE | EVENT |
|---|---|
| 8 September 2023 | Online applications open and information to parents / carers |
| 9 October 2023 | Generic reminder letters sent via schools for parents of primary/ junior school children, advising of the need to apply for a Year 7 place. Email sent to schools for them to remind parents of the need to apply |
| 31 October 2023 | Closing date for applications (Statutory) Late applications, ie those received after 31 October 2023, will not be processed until the additional rounds of allocation (see below) |
| 24 November 2023 | West Northamptonshire Council (WNC) - sends applications to other Local Authorities (LAs) and Own Admission Authority (OAA) schools |
| 12 January 2024 | Own Admission Authority schools send ranked lists to WNC |
| 9 February 2024 | WNC applies agreed Scheme for West Northamptonshire schools, informing other LAs of offers to be made to their residents |
| 15 February 2024 | EHC Team to have informed the School Admissions team about any pupils with an EHC Plan, and details of the named school (Statutory) |
| 28 February 2024 | Secondary schools informed by WNC of provisional allocations, which may include offers made to pupils living in other LAs |
| 1 March 2024 | National Offer Day - offers made to parents/carers by WNC (Statutory). |
| By 4 March 2024 | Schools final allocation lists (ATFs) uploaded onto the S2S secure site |
| From 18 March 2024 | Start to share late applications with other LAs |
| 31 March 2024 | Cut off date for consideration for inclusion in first round of reallocations |
| 17 May 2024 | Cut off date for consideration for inclusion in second round of reallocations |
| 28 June 2024 | Cut off date for consideration for inclusion in third round of reallocations |
| 15 April 2024 3 June 2024 8 July 2024 | Additional rounds of reallocations will start on these dates |
| 19 July 2024 | Places allocated to children living in the West Northamptonshire area, currently in primary school and who have not submitted an application for a place in Year 7. Letters sent to parents to advise of the places offered |
| 1 September 2024 | In Year co-ordination commences |

School Admissions, West Northamptonshire Council,
The Guildhall, St Giles Square, Northampton, NN1 1DE

w. www.westnorthants.gov.uk/admissions
t. 0300 126 7000
e. admissions@westnorthants.gov.uk