



The Bliss Charity School



Request for Absence Form

Please ensure you have read the attendance information on the school website
(www.bliss.northants.sch.uk/index.php/information/attendance)
and The Bliss Charity School's Attendance Policy.

NAME OF CHILD(REN): **CLASS:**

I request permission for the above named child(ren) to be absent from school.

First day of absence: Last day of absence: (inclusive)

Number of school days requested:

Reason for absence:

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SIGNED: DATE:

PRINT PARENT'S/GUARDIAN'S NAME:

Leave of Absence Authorisation

Date passed to Headteacher:

Request authorised: *Yes / No*

Reason for decision:

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HEADTEACHERS SIGNATURE: Date: