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## **Collection from school**

Many thanks

Please write down the names of any adults who will collect your child from school on a regular basis, and if you know, the days when this might occur.

Class staff will have a record of these names and should therefore not need to ring to confirm collection.

If there are occasions where someone different is collecting your child, then please inform the office by email, letter or phone call.

| Child's name:                 | Class: |
|-------------------------------|--------|
| People authorised to collect: |        |
| <del></del>                   |        |
|                               |        |
|                               |        |
|                               |        |
|                               |        |
| <del></del>                   |        |
|                               |        |
| Signed:                       |        |
| Printed:                      |        |
| Dated:                        |        |







